## TOWN OF VEAZIE PLANNING BOARD

MEETING MINUTES

AUGUST, 17, 2015

Call to order: 7:09 pm in Council Chambers @ 1084 Main St., Veazie, Maine.

Present: Don MacKay (Chairman), Andrew Brown, Tony Cappuccio (recorder of minutes), & C.E.O John Larson.

7:12 Don MacKay made a motion to accept the minutes for July, 20, 2015 meeting, Andy Brown seconds the motion. Vote 3-0 to accept.

7:15 Chairman MacKay opened the meeting with an announcement that Suzanne Malis-Andersen has stepped down from her position on the Veazie Planning Board after 10 years of outstanding service.

Next, there was a discussion on LED signage, and potential updating of the sign ordinance. In particular, there was a discussion regarding the TradeWinds LED sign brightness, and how to measure and set the brightness. Mr. Larson was going to work with TradeWinds, to determine how best to measure and limit the brightness on their LED sign at night. An acceptable way to limit brightness, particularly at night, was discussed as a potential addition to the ordinance.

Next, there was a discussion of the need to add bylaws to the Planning Board operations. Mr. Larson pointed out that other towns had bylaws governing Planning Board operations. Mr. MacKay was going to obtain some sample bylaws from other towns, to address such issues as member attendance, etc.

7:35 Comprehensive Plan update: Don MacKay was going to contact Chris Cronan to see if there was an electronic copy of the Comprehensive Plan dated 2002. We reviewed the 2002 comprehensive, and strategized how to update the plan.

8:20 C.E.O. John Larson gave a short presentation and provided literature about subdivisions in Maine. Also, Mr. Larson provided a checklist to ensure that proper procedures are followed in evaluating a proposed subdivision.

8:47 Don MacKay made a motion to end the meeting, Tony seconded the motion. Vote 3-0 to end.

Our next meeting is scheduled for September 21st , 2015